

HOW TO REGISTER AS A CLUB BASED REFEREE

Quick Reference Guide

Version: 06/18



REFEREES DEPARTMENT

Football Gold Coast Ltd.

3 Eden Court Nerang, QLD, 4211

PO BOX 2040, Nerang BC, QLD, 4211

P: (07) 5502 1555

F (07) 5502 1444

Many new referees start out at the club level and Football Gold Coast actively promotes Club Refereeing as an entry pathway to becoming a match official.

This guide provides instructions on the method for officially registering as a Club Based Referee with a member Club within the Gold Coast Zone.

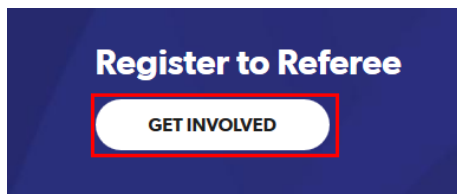
It is currently FREE to register as a Club Based Referee.

Registering as a Club Based Referee

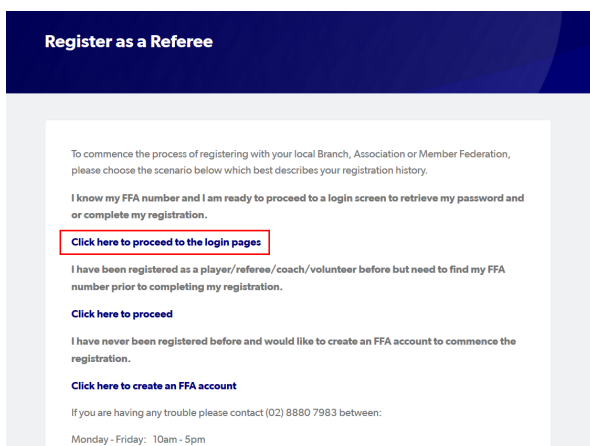
1. Click on the link www.playfootball.com.au/referee or open your preferred browser and enter the URL

<https://www.playfootball.com.au/referee>

2. On the Play Football page click the **Get Involved** button under the register to referee heading



3. When the Register as a Referee select the **Click here to proceed** to the login page option

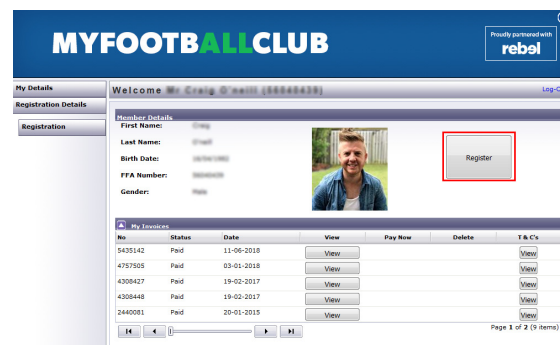


Use the other links on the site to look-up your existing FFA Number if you can't remember it, or to create one if you've never had one

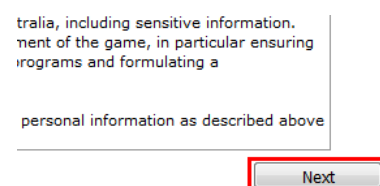
4. Enter your **FFA Number** and **Password** into the MyFootballClub Registration login window and click **Login**



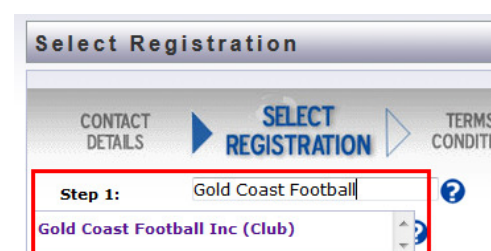
5. Click on **Register** to begin the registration process



6. Confirm your contact details up-to-date and click **Next** at the bottom right of the screen



7. Begin typing Gold Coast Football in the search window located in Step 1 and select **Gold Coast Football Inc (Club)** from the list that displays



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8. Select the **Referee** option from the dropdown menu in the Select Registration dropdown

Step 1: Gold Coast Football Inc (Club) ?
Step 2: Select Registration ?
Step 3: Select Registration ?
Step 4: Referee
Volunteer

9. In the Official window select either the **Junior** (Under 18) or **Senior** (18 or older) option from the dropdown list

Official
Category : Senior
Confirm Edit
Assessor
Junior
Role Type Senior
No OSSF Game Leader
OSSF Instructing Referee
ce (AU\$) F

10. Click **Confirm** to finalise your category selection

Official
Category : Junior
Confirm Edit Cancel

11. Select the 2018 Club Referee option from the dropdown list under the Select Registration Package menu

Step 1: Gold Coast Football Inc (Club) ?
Step 2: Referee ?
Step 3: Select Registration Package ?
Step 4: Select Registration Package ?
2018 GCF Senior Referee
2018 GCF Referee Mentor
2018 GCF Referee Assessor
2018 Club Referee

12. Click the Add Packages button to add the package to your registration.

Step 3: 2018 Club Referee
Step 4: Add Packages

13. Click **Next** to proceed to the next stage in the process

Club	Role	Type	Package	Price	Fee Breakdown
Gold Coast Football ...	Referee	Outdoor	2018 Club Referee	\$0.00	Delete

Page 1 of 1 (1 items)
Click Next to Proceed Previous Next

14. Review and acknowledge by selecting the checkboxes acceptance to the:

- Terms and Conditions
- FFA's Respect Program – Match Officials
- Acknowledgement of the prohibition against match fixing and betting on football

Please tick the 'Acknowledge all' box to accept all of the above terms and conditions
 Acknowledge all
Previous

15. Click Next to continue to the next step

Next

16. The Payment screen will display, click **Next** to continue

Payment
CONTACT DETAILS SELECT REGISTRATION TERMS & CONDITIONS PAYMENT ADDITIONAL QUESTIONS FINISH
Club Name : Gold Coast Football Inc (Club)
Role : Referee
Package : 2018 Club Referee
Package Amount (AU\$) 0.00
Step 1 - Additional Items
Purchase additional items There are optional additional items offered by this club for purchase
Step 2 - Payment
Amount Total (AU\$) : 0.00
Next

17. Enter the name of your local football Club at which you will be officiating as a Club Based Referee

Additional Questions
CONTACT DETAILS SELECT REGISTRATION TERMS & CONDITIONS PAYMENT ADDITIONAL QUESTIONS FINISH
Please answer the questions below, then click on 'Save All Answers' button at the bottom of the page.
Additional Questions
Please provide your Club name.
For Club Referees please provide your Club name. For all other Referees please enter Gold Coast Football as your Club name.
Please provide your Club name.
Save All Answers

18. To finalise your registration as a Club Based Referee select the Save All Answers button

Save All Answers

After registering as a Club Based Referee you'll need to contact your Club's Referee Coordinator, Football Gold Coast can assist by providing the contact details if needed.